



H. P. POWER TRANSMISSION CORPORATION LIMITED

(A State Government Undertaking)

Regd. Office: Himfed Bhawan, New ISBT Road, Panjari Shimla-5

CIN:U40101HP2008SGC030950

Phone No.: 0177-2831283; FAX No.: 0177-2831284

Office Order

IT Section issues various items like Laptops, Computers, Printers, iPads, Dongles and E-mail IDs to Regular/Contractual/Outsource employees and Consultants. It has been observed that when someone is transferred, retired or leaves the organisation these items are not being handed over to IT cell and thus it becomes very difficult to recover these items.

Henceforth, it is advised that Finance wing or P&A wing should issue Last Pay Certificate (LPC)/Last Pay of any person working in HPPTCL after obtaining NOC from IT section.


General Manager (C&D)
HPPTCL, Shimla-5.

NO. HPPTCL/IT/HW-Issue 531-60

Dated: 12-4-2019

Copy to:

1. PS to Managing Director, HPPTCL, Panjari Shimla-5.
2. PS to Director (P&C), HPPTCL, Panjari Shimla-5.
3. PS to Director (Projects), HPPTCL, Panjari Shimla-5.
4. PS to GM (Projects), HPPTCL, Panjari Shimla-5.
5. DGM (Finance), HPPTCL, Panjari Shimla-5 for compliance.
6. DGM (P&A), HPPTCL, Panjari Shimla-5 for compliance.
7. DGM (Plg &IT), HPPTCL, Panjari Shimla-5 for uploading on website.
8. All DGMs and Sr. Managers of HPPTCL.


General Manager (C&D)
HPPTCL, Shimla-5.