



II. P. POWER TRANSMISSION CORPORATION LIMITED

(A State Government Undertaking)

Regd. Office: Himfed Bhawan, New ISBT Road,
Panjari Shimla-5 Himfed Bhawan, Panjari, Shimla - 171005

CIN:U40101HP2008SGC030950

Phone No.: 0177 - 2831283; FAX No.: 0177 - 2831284

Email:dgmit.hpptcl@gmail.com Website:www.hpptcl.com

NOTICE INVITING TENDER (NIT)

To,

M/s _____

Subject: Fingerprint Time Attendance System

Dear Sir(s),

Sealed quotations are invited for Supply of **Fingerprint Time Attendance System** for Corporate Office of HPPTCL at Himfed Building, Panjari, Shimla-5. Quotations must reach this office on or before 11th Sep, 2019 up to 15:00 Hrs and shall be opened in the Chamber of AGM (Plg&IT) on the same day in the presence of the suppliers/vendors or their authorized representatives who may wish to be present at 15:30 Hrs. on 11th Sep, 2019.

| | |
|---|---|
| Title | For Supply of Fingerprint Time Attendance System |
| NIT No. | 08-HPPTCL/IT/Biometric |
| Last Date for Submission of the Limited Tender | Last date of submission 11 th Sep, 2019 at 15:00 Hrs |
| Date of Opening of Tender | Date of opening of tender 11 th Sep, 2019 at 15:30 Hrs |

Terms and Conditions

1.0 MODE OF TENDER:-

The quotation must be sent in a wax sealed cover, duly inscribed: "QUOTATION FOR **Fingerprint Time Attendance System on dated 11th Sep, 2019**" addressed to the AGM (IT), HPPTCL, Himfed Bhawan, Panjari, Shimla (H.P.)-171005; Failure to which the quotation shall be out rightly rejected.

The quotation may be sent by Registered Post or can be dropped by hand in the office of the undersigned.

The Representative(s) of the firms/vendors are required to bring the authorization on the letter head of their company/firm for the participation in the quotation opening. Representative(s) without the authorization letter shall not be allowed to attend the quotation opening.

HPPTCL will examine the quotation to determine for completeness, proper signing of the all pages of the quotation and Terms & Conditions. The incomplete quotation & unsigned quotation shall be rejected.

The firms/vendors are expected to examine all instructions, forms, terms and specification in the quotation. Failure to furnish all information required by the quotation in every respect will be at the firm/vendor's risk and may result in the rejection of its quotation.

2.0 PAYMENT:-

100% Payment shall be made within 30 days on submission of the followings:

- a) Supplier's invoice showing item description, quantity, unit rate, taxes & duties and total amount.
- b) The Receipt & Acceptance Certificate of installation issued by the Consignee.
- c) Offers with advance payment condition may be ignored.

3.0 VALIDITY:

The quotation should be valid for a minimum period of 30 days from the date of opening of the quotations.

4.0 SPECIFICATIONS:

Product Specification

| | |
|-------------------------------------|-------------------------------------|
| Machine Size | Not more than 200(L)*150(W)*60(H)mm |
| Display Type | TFT Color /LCD |
| Language | English |
| Attendance Capacity | 500 or more |
| Fingerprint Sensor | Optical Sensor |
| Operating Temperature | 0 to 45 Degree C |
| Type of Biometric Attendance System | Fingerprint Time Attendance System |
| Power | 110/220VAC ~ 12VDC |
| Communication | USB Drive and TCP/IP |
| Language | English |
| Identification Style | Fingerprint & Password |
| Identification Mode | 1:N |

5.0 PRICE SCHEDULE

The rate(s) shall be quoted by the firms/vendors, strictly as per price schedule. No other rate(s) shall be acceptable. In case there is any discrepancy/conflict in the prices mentioned in words and figures, then the prices mentioned in words shall be considered. Price Schedule in Annexure-I

6.0 CERTIFICATE:

The suppliers/vendors/firms should have a valid GST Registration in India and submit the copy of the registration acknowledgement/certificate for the same; Failure to which the quotation shall be out rightly rejected.

7.0 Support

Bidder should be support by sending engineer/technician.

8.0 RATES:-

Rates should be firm and final. The rates are inclusive of freight, transportation, and transit insurance, delivery at consignee.

9.0 CONSIGNEE:-

Senior Manager (IT), Office of HPPTCL, Himfed Bhawan, Panjari, Shimla-5 is nominated as the Consignee.

10.0 DELIVERY/COMPLETION SCHEDULE:-

The rates should be F.O.R. the O/o AGM (IT), HPPTCL, Himfed Bhawan, Panjari, Shimla (H.P.)-171005. Machine should be installed with software and registration of employees within 10 days after the award of supply order.

11.0 TAXES AND DUTIES

The applicable taxes and duties (if any) should be quoted and specified as per Price Schedule in Clause 4.0 above.

12.0 LIQUIDATED DAMAGES:-

In case the machine is not configured within the stipulated delivery period, the firm shall be liable to liquidated damages not less than 0.5% per week of delay for the undelivered portion of the contract subject to a maximum ceiling of 10% of the contract value.

13.0 DAMAGES UPTO COMMISSIONING

Any loss or damage to the items during handling, transportation, storage, installation putting into satisfactory operation and all activities to be performed till the successful delivery of the items shall be to the account of firm.

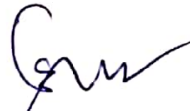
14.0 WARRANTY

The products should be warranted for minimum 12 months from the date of receipt. During warranty period, the vendor/supplier will provide free replacement of faulty equipment /part and technical support.

15.0 ARBITRATION & CONCILIATION ACT

All disputes or differences shall be settled in accordance with the provisions of the Arbitration and conciliation Act.1996 or any statutory modifications. The venue of arbitration shall be Shimla, India. The courts of Shimla shall have exclusive jurisdiction.

The Supply Order shall be awarded to the firms/vendors, whose offer is found to be technically & commercially acceptable, and evaluated lowest as per the aggregate of the Price Schedule.

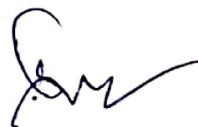
o/c 
AGM (IT),
HPPTCL,
Himfed Bhawan
Panjari, Shimla-5.

NO.HPPTCL/IT/Biometric 6338-43

Dated: 26-8-2019

Copy of the above is forwarded to following:-

1. Director (P&C) , HPPTCL, Himfed Bhawan, Panjari, Shimla-5
2. GM (C&D) , HPPTCL, Himfed Bhawan, Panjari, Shimla-5
3. DGM (Finance), HPPTCL, Himfed Bhawan, Panjari, Shimla-5
4. Notice Board of HPPTCL
5. website of HPPTCL

o/c 
AGM (IT),
HPPTCL,
Himfed Bhawan
Panjari, Shimla-5.

Annexure-I

Price Schedule: Procurement of Biometric Machine

| Sr. No. (1) | Item Description (2) | Qty. (3) | Unit Rate (INR) (4) | Amount (INR) (5)=(3)*(4) | GST (INR) (6) | Total Amount (INR) (7)=(5)+(6) |
|-------------|---|----------|---------------------|--------------------------|---------------|--------------------------------|
| 1 | Fingerprint Time Attendance System | 1 | | | | |
| 2 | Installation of machine & Software, Registration of users (150 users) | Lot | | | | |
| Total | | | | | | |

Total amount In Words:

.....

Signature(s).....
Name.....
Company(Seal).....
(Firm/Vendor).....