



H. P. POWER TRANSMISSION CORPORATION LIMITED

(A State Government Undertaking)

Regd. Office: Himfed Bhawan, New ISBT Road, Panjari Shimla-5

CIN: U40101HP2008SGC030950

Phone No.: 0177-2831283; FAX No.: 0177-2831284

OFFICE ORDER

Subject: Rationalization of Commitment Items under SAP Funds Management

In pursuance of the approval of the competent authority, the rationalization of Commitment Items under SAP Funds Management has been implemented to streamline budgeting, accounting, and expenditure control.

Accordingly, the following shall be applicable w.e.f. FY 2026-27:

1. Commitment Items to remain active

The following Commitment Items shall continue to be in use:

- 4000000 – Employee Cost-Regular
- 4000001 – Adm & Other Exp
- 4000002 – Depreciation
- 4000005 – R&M-Building
- 4000006 – R&M-Substation
- 4000007 – R&M-Transmission Line
- 4000008 – R&M-Vehicle
- 4000009 – Hired Vehicle
- 4000010 – Building Rent
- 4000013 – Employee Cost-Outsourced
- 4000014 – Employee Cost-Contractual

2. Commitment Items blocked and mapped to Common Head

The following Commitment Items have been blocked for future transactions, and all related expenditures shall be booked under: 4000001 – Adm & Other Exp

- 4000011 – Legal Fee / Statutory Expenses
- 4000012 – Advertisement Expenses
- 4000015 – Stationery
- 4000016 – Furniture
- 4000017 – Office Equipment
- 4000018 – Trainings
- 4000019 – Consultancy
- 4000020 – Hospitality

3. Commitment Items discontinued

The following Commitment Items stand discontinued:

- 4000003 – R&M-Material

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- 4000004 – R&M-Civil Works



4. Implementation Instructions

- IT Cell shall carry out necessary configuration changes in SAP, including blocking/ discontinuation of Commitment Items and mapping to the common head, in coordination with the SAP Consultant.
- Accounts/Finance Wing shall ensure that the budget for FY 2026-27 is prepared and uploaded in SAP strictly in accordance with the above revised Commitment Item structure.

All concerned are advised to ensure strict compliance while preparing budgets and booking expenditures in SAP.

Any difficulty in implementation may be brought to the notice of IT/Finance Wing.

This issues with the approval of the competent authority.


 (Er. Sanjeev Kumar Rawat)
 Dy. General Manager (Plg & IT),
 HPPTCL, Shimla-5 

HPPTCL-IT-004/1/2022-IT-HPPTCL - 43-57

Dated: 01-4-26

Copy to the following for information and necessary action please: -

1. PS to Managing Director, for kind information of Managing Director,
2. HPPTCL, Himfed Bhawan, Shimla-5.
3. GM (Projects)/C&D, HPPTCL, Himfed Bhawan, Shimla-5.
4. DGM (Finance), HPPTCL for necessary action please.
5. DGM (Projects), HPPTCL, Shimla, Sarabai and Chamba.
6. DGM (Contracts/Plg&IT/C&M/P&A), HPPTCL, Himfed Bhawan, Shimla-5.
7. The DGM & Head (Transmission Design), HPPTCL, Anu, Hamirpur.
8. The DGM (Protection Unit), HPPTCL, Hamirpur.
9. All Sr Managers in HPPTCL are requested to impart suitable instruction to all the officers/officials under his/her control for compliance.
10. HPPTCL website.


 Dy. General Manager (Plg & IT),
 HPPTCL, Shimla-5 